

CREATED BY DESIGN - TERMS AND CONDITIONS

When you commission CREATED BY DESIGN to undertake a graphics project for you, you agree to the terms and conditions below:

1. We will provide graphic design work only when a written or email agreement has been entered into. All correspondence will be stored as a permanent record.
2. Once it has been agreed that we will work for you, you agree to make all materials required for the project available to us as soon as you can, but we accept no liability for failure to meet deadlines agreed due to delays caused by you in supplying these materials to us.
3. We will try to ensure your project is free from errors or omissions. Once you approve the final designs, you will be required to provide confirmation of this by email or in writing before the artwork is released for printing.
4. We cannot accept liability for mistakes that are discovered after the document is printed. It is your responsibility to ensure the document is thoroughly proof-read before printing and we accept no liability for losses incurred due to inaccuracy or omission on your project.
5. Any additions to the initial design brief made by you once the project has started may incur additional costs over and above the original estimate.
6. Once your design project is completed, we will invoice you and you are obliged to settle the invoice within 30 days, unless other arrangements have been made by prior arrangement. You can pay by cheque or cash.
7. We will accept no liability for infringement of copyright resulting from material supplied by you to us. It is your responsibility to ensure you are using all text and graphics legally and we reserve the right to decline to use material if we have sufficient reason to believe a copyright violation is taking place.
8. As part of our service, we may recommend a printing service to you and possibly arrange printing on your behalf. However, we accept no liability for the actions of the printing company and we will not be liable for any costs incurred or loss of earnings following a failure of the printing service. Any dispute of this nature must be settled between you and the printing company.